



BRISBANE CITY COUNCIL  
ACTION MINUTES

**DRAFT**

---

MONDAY, JUNE 13, 2012

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CLOSED SESSION** (in City Hall Conference Room)

- A. Conference with labor negotiators regarding all bargaining units, pursuant to Government Code Section 54957.6**

**CALL TO ORDER – FLAG SALUTE**

Mayor Lentz called the meeting to order at 7:30 p.m. and led the flag salute.

**ROLL CALL**

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, Financial Services Manager Cooper

**BUDGET WORKSHOP (Continued from City Council Meeting of June 11, 2012)**

Administrative Services Director re-capped the Council Budget Review process so far and presented a listing of the Council Discussion Items that had been reduced or eliminated from each department budget.

Councilmembers reviewed the listing and made further clarifications.

City Manager Holstine reviewed a list of items to be brought back to the City Council for further discussion over the next four months. The list for further discussion included the Marina Maintenance and Funding, the impact of separating Marina and Parks and Recreation funds, Updated Organization and Classifications, Successor Agency Separation, Parks and Recreation Program Review including Fees, Analysis of reducing the number of Ball Fields, the Capital Improvement Program, Fire Station Status Options, Water & Sewer Rates, the Economic Development Program, an analysis of the total contributions to schools, and potential new revenue from Recology business license and a Tank Farm Fee.

Council discussed the list of topics and asked the City Manager to bring back a proposed schedule of meeting dates for the fall.

### **C. Master Fee Schedule Review**

Administrative Services Director Schillinger reviewed the process for developing the Master Fee Schedule and the increase for inflation each year.

After Councilmember questions and discussion, it was agreed that the Parks and Recreation Commission would be reviewing all of the fees for recreation programs and their recommendations would be considered by the City Council at a future meeting.

Councilmembers also discussed the recommendation from the Parks and Recreation Commission for the rental of Mission Blue. After some discussion, it was the consensus of the Council to charge \$400 per hour for Non-residents and \$280 per hour for residents.

Councilmembers also discussed the large grading permit fee differential and asked that staff analyze the fee structure to make sure it did not adversely affect small local contractors.

### **D. Discuss Budget Priorities**

Councilmembers discussed and stated their individual views on the process of setting budget priorities and the proposed definitions and categorization process proposed by the Council Finance Subcommittee.

After some discussion, it was the consensus of the Council to agree on “definition” part of the proposed process.

### **E. Budget Wrap-up**

Administrative Services Director advised that budget would be brought back to Council for adoption on June 18, 2012.

### **ADJOURNMENT to a Successor Agency Meeting**

The meeting was adjourned at 11:55 p.m.

---

Sheri Marie Spediacci  
City Clerk